

INSTRUCTIONS FOR ENTRY OF CFL VOUCHERS

For correct feeding of CFL vouchers in online software any operators should follow the below instructions:

1. Install latest version of Google Chrome, Mozilla Firefox or Internet explorer 8.0 or above.
2. Write <http://cfl.fesco.com.pk> in the browser. Or www.fesco.com.pk and click the link “CFL Entry” on the website.
3. Select Company “FESCO” and give User Name and Password in the login form fields and click login button.
4. “Add Voucher Information” form will be opened.
5. Enter Reference number in first text box and move to the field of bulb placement by pressing “Tab key” or by clicking the mouse. (Do not use “Enter key”)
6. Select the given options in the fields i.e. Bulb1 (Watt), location, Bulb2 (Watt) and location. These fields are mandatory to save the form.
7. Name will be already appeared in the consumer name field. Fill the consumer data fields including Phone number and CNIC number and also click on radio button of signature “Yes” or “No” according to the signature of consumer on voucher.
8. After filling the “Disco Team Information” fields click the save button.
9. “Form saved successfully” Message will be displayed and next record will be appeared on form.
10. Log out from menu properly when work will be completed.